



WARRAGUL & DISTRICT NETBALL ASSOCIATION INC

Registration No. A3686

BYLAWS

DATE: 8th August 2023

Explanatory Note:

These Bylaws have been adapted from the October 2017—3433 version of the Netball Victoria Bylaw template. Bylaws are additional rules which apply to members and are subordinate to the Constitution. These Bylaws outline the requirements of all clubs, teams and individuals as members of the Warragul and District Netball Association along with the penalties for any breaches of the Bylaws.

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DEFINITIONS

“Association” means the Warragul & District Netball Association Incorporated.

“Club” means a non-profit incorporated body which has an interest in netball and is affiliated with the Association.

“Bylaws” means these Bylaws of the Association as amended from time to time.

“Committee” is the governing body of the Association.

“Constitution” means the constitution of the Association as amended from time to time.

“Club Delegate” is a representative of a Club or Team who liaises with the Committee.

“Ineligible player” is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.

“Team” is a team which is not affiliated with a governing Club at either the Night Competition or the Saturday Competition.

“Team Official” has the meaning given to it by Bylaw 23.

BYLAWS

These Bylaws govern the Association. They are the operating procedures that determine the conduct of the Association and its members as outlined in the Warragul & District Netball Association Constitution. The Committee adopted these **Bylaws on 8th August 2023** at a General Meeting. Any amendments to these Bylaws come into effect on the date they are approved by the Committee and will remain in force until amended, repealed or replaced.

1. CLUB DELEGATE MEETINGS

- 1.1 Club Delegate meetings will be held on the dates determined by the Committee and advised to Clubs from time to time.
- 1.2 All Clubs must be represented by at least one delegate at all Club Delegate meetings. Minimum age for delegates is 18 years.
- 1.3 Clubs who do not comply with Bylaw 1.2 may be fined by the Committee (with the amount of the fine to be determined by the Committee).

2. CORRESPONDENCE

- 2.1 All correspondence sent by a Club to the Association must be sent in writing from the Club Secretary or authorised person to the Association Secretary.
- 2.2 All correspondence from the Association to a Club will be addressed to the Club Secretary or authorised person.

3. FINANCES

- 3.1 Fees
 - (a) The Committee shall determine the fees to be paid by each Club and Team to the Association.
 - (b) The Association may set an annual affiliation fee for Clubs or Teams. Each Club and Team may pay an annual affiliation fee of the sum prescribed by Association.
 - (c) The fees shall be calculated to cover the costs of Association and Competition management activities.
 - (d) All monies due to the Association must be paid by the nominated due date. Clubs or Teams that have not paid by the nominated date will not be permitted to take the court.
 - (e) All players shall be fully paid members of their own Club or Team in order to be eligible to participate in any activities governed by the Association.
 - (f) Any individual with outstanding debt to the Association shall not be permitted to take the court for any Club or Team in any competition until the outstanding debt is paid.
 - (g) Any individual who breaches Bylaw 3.1(f) may be subject to a fine as determined by the Committee.

3.2 Reimbursements / Payments

- (a) Committee members may be entitled to claim authorised expenses incurred whilst acting in an official capacity from the Association. Receipts must be supplied to the Association in order for any reimbursements to be made.
- (b) Umpires will be paid at the rate determined by the Association.
- (c) Other Association personnel may be entitled to claim authorised expenses incurred whilst acting on behalf of the Association as determined at the discretion of the Association on a case-by-case basis.

4. INFORMATION TO CLUBS

4.1 The Association shall provide information to all Clubs prior to the start of the season. This information may include:

- (a) Association contact details
- (b) Association venue address
- (c) Competition Bylaws
- (d) Fixtures and
- (e) Details of courses, seminars etc.

5. CLUB AND TEAM REGISTRATION

- (a) In order for a Club or Team to be eligible to compete in the Association's competitions, the Club or Team must complete and return an official entry form to the Association by the due date.
- (b) Additional Players may be added to a Club/Team List by adding players' details to the bottom of the score sheet. Details required: Registration Number, DOB, name, address, phone number and email.
- (c) All Clubs and Teams that submit valid entry forms and are subsequently registered by the Association shall receive information from the Association, which may include:
 - (i) Due date and amount of all fees and levies that are to be paid for the season, including Registration Fees, Court Fees, Netball Victoria Fees and any other fees that may be deemed necessary for that season
 - (ii) A link to the Association Constitution and Bylaws
 - (iii) Information regarding any meetings or other requirements of the Association and
 - (iv) Any information provided in accordance with Bylaw 4.
- (d) No Club or Team who submits a registration application to the Association is to be considered registered until the Association confirms in writing to the Club or Team.
- (e) The Association reserves the right to reject the registration application of any Club or Team applying to the Association for registration to participate in a competition.
- (f) All Clubs and Teams will have access to relevant Netball Victoria policies, procedures, regulations and Codes of Conduct via the Netball Victoria website.

6. NETBALL VICTORIA MEMBERSHIP

- 6.1** The Netball Victoria membership fees are set annually by the Victorian Netball Association Inc.
- (a) In order to be eligible to participate in affiliated Association competitions or programs (including NetSetGo), as a player, coach or umpire, an individual must be a current financial Netball Victoria member. All Junior, Senior and All Abilities players, coaches and umpires must register through the appropriate online registration form as provided by the Association.
 - (b) An off-the-court membership (administrative roles eg President, secretary, time keeper) product will be offered to those Association members that have an off-court role.
- 6.2** No player, coach or umpire will be permitted to participate in the Association's activities in any capacity without a current Netball Victoria membership. Any breach of this Bylaw will be subject to sanction to the individual, Team or Club as determined by the Committee.
- 6.3** Single Game Vouchers may be used.
- (a) Individuals may purchase a Single Game Voucher and purchase of a voucher will allow the individual to participate as a player in the Association's activities only for the particular game or activity to which the Single Game Voucher relates.
 - (b) A player must purchase a Single Game Voucher through the nominated process prior taking the court. Breach of this Bylaw will result in a penalty.

Penalty: *Breach of this Bylaw will result in the loss of four (4) premiership points to the offending team.*

7. AFFILIATION FEE

- 7.1** Each Club shall affiliate with Warragul and District Netball Association by signing an Affiliation and Agreement Form and submit the Affiliation and Agreement Form to Warragul and District Netball Association by due date.
- 7.2** Annual Affiliation Fee: Each Affiliated Club shall pay an annual affiliation fee of the sum prescribed by the Warragul and District Netball Association and payable in accordance with Warragul and District Netball Association invoicing provisions.

8. INCLUSIVE ENVIRONMENTS [COMPLIES WITH THE NV GENDER REGULATION EFFECTIVE ON 01/01/2019]

- 8.1** The Association is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.
- 8.2** The Association will endeavour to provide opportunities for males to participate in mixed and male competitions.
- 8.3** The Association may conduct cultural awareness training & inclusive workshops to ensure your club is providing a welcoming environment and creating awareness around cultural views and barriers.
- 8.4** The Association supports participation in netball on the basis of the gender with which a person identifies. If issues arise, the Association will seek advice on the application of the applicable Victorian discrimination laws for the particular circumstances.
- 8.5** All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.

8.6 The Association observes the Netball Victoria Gender Regulation in regard to male participation:

- (a) Males who are 13 years (and older) are not permitted to participate in female competitions. This means that males must be less than 13 years of age (actual age) as at the first day of the competition or season; and
- (b) Males that turn 13 during that competition or season will be permitted to participate for the duration of that competition or season.

8.7 The Association observes the Netball Victorian Gender Regulation in regard to mixed competition:

- (a) Mixed competition for the NetSetGo, 11&U and 13&U age groups will have NO restrictions applied on the basis of gender.

Note: At this age group, females and males are not restricted on number or the positions they can play. This is to promote participation and skill development.

- (b) Mixed competition for the 15&U age group will observe the following **MODIFIED MIXED RULES** (see *Netball Victoria's Information Sheets & Resources for more details*):

- (i) The minimum number of males in a team is ZERO (0).
- (ii) Teams may have zero (0), one (1) or two (2) males on court at any one time.
- (iii) If two (2) males are on court at one time they must play in separate thirds of the court. Separate thirds of the court incorporate playing positions as follows:
 - A. GS or GA
 - B. WA or C or WD
 - C. GD or GK

Gender Regulation for Mixed Teams following Modified Mixed Rules

(15&U age group)

	Minimum No. of males	Maximum No. of males
In Team	Zero (0)	Not determined by regulation
On Court	Zero (0)	2

- (c) Mixed competition for the 17&U and above age group will observe the following **MODIFIED MIXED RULES** (see *Netball Victoria's Information Sheets & Resources for more details*):

- (i) The minimum number of males in a team is two (2).

- (ii) Teams may have up to three (3) males on the court during play
- (iii) It shall not be necessary for a male player to be opposed by a male player.
- (iv) If two (2) or more males are on court at one time they must play in separate thirds of the court. Separate thirds of the court incorporate playing positions as follows:
 - A. GS or GA
 - B. WA or C or WD
 - C. GD or GK

**Gender Regulation for Mixed Teams following Modified Mixed Rules
(17&U and above age group)**

	Minimum No. of males	Maximum No. of males
In Team	One (1)	Not determined by regulation
On Court	One (1)	3

9. AGE REQUIREMENTS

- 9.1** Generally, player age is determined as at the 31 December of the current playing year. Specifically, Bylaw 8.6 must be applied.
- 9.2** Participants must provide their correct date of birth at the time of registering and failure to do so will result in ineligibility to participate in the Association's activities.
- 9.3** Participants aged between 5 and 10 years are encouraged to participate in the NetSetGO Program.
- 9.4** Participants are only eligible to participate in certain age groups upon reaching the relevant age threshold (**Minimum Age Requirements**). The Minimum Age Requirements for each age group are:
- | Age Group | Minimum |
|-----------|----------|
| 11&U | 9 years |
| 13&U | 11 years |
| 15&U | 12 years |
| 17&U | 15 years |
| Open | 15 years |
- 9.5** A Team or Club who breaches this Bylaw 9 may be subject to a penalty of the loss of four (4) premiership points.

10. COMPETITONS & PROGRAMS

10.1 The Association offers the following competition & programs:

NetSetGo	Mixed (females & males – no restrictions) – see 8.7 (a)
11&U	Mixed (females & males – no restrictions) – see 8.7 (a)
13&U	Mixed (females & males – no restrictions) – see 8.7 (a)
15&U	Mixed (females and males – restrictions apply) – see 8.7 (b)
17&U	Female
17&U	Mixed
Open	Female
Open	Male
Open	Mixed (females & males – restrictions apply) – see 8.10 (c)

11. GRADING

11.1 The Association will implement a grading process which will be determined by the Association to evaluate, grade and re-grade all teams.

11.2 The Association reserves the right to re-grade a Team or Club at any time of any season.

11.3 Re-grading requests submitted to the Association by a Team or Club will be considered by the Association without any requirement for the Association to take any further action in relation to the grading of that Team or Club.

11.4 The Association will be the ultimate adjudicator of all grading decisions.

11.5 If a Team or Club is re-graded during a season, premiership points and goals for and against accrued in the initial grade in that season will be transferred and apply in the new grade the Team or Club has been entered into for the remainder of the season.

12. DRESS CODE

12.1 Players

- (a) Each Club and Team must submit its proposed uniform to the Association, for approval by the Association.
- (b) Each Club and Team must have a female and male uniform option. If shorts are worn – no pockets.
- (c) Participants may choose the uniform option they are comfortable with.
- (d) Clubs and Teams must notify the Association in writing of any proposed changes to their uniform for approval by the Association.
- (e) The Association must approve all Club and Team uniform colors and designs.
- (f) All players must wear their Club or Team nominated uniform including positional bibs and any sports brief or shorts when participating in the Association's activities. All players must be in correct uniform by the start of Round 3 in the competition.
- (g) Any player may seek a variation to the uniform for medical, cultural, religious or other reasonable grounds and must submit a request to the Association, which may be granted or declined at the discretion of the Association.
- (h) Junior participants in some sections, to be determined by the Committee, may wear tracksuit pants or leggings where approved by the Association. Pants or legging color must be submitted to the Association as part of the Team or Club uniform approval process.

- (i) No jewellery or body piercing may be worn when participating in the Association's activities. Players may be precluded from participating until such jewellery or body piercings are removed. The Association will allow, at the players own risk, flat wedding bands or studs which cannot be removed, however these must be covered by tape.
- (j) Finger nails must be short and smooth when participating in the Association's activities – no taping. Players will not be able to take the court if this requirement is not met. Gloves may be worn if a medical certificate is produced, nails must be short and smooth under the gloves.
- (k) Players will receive a warning before a penalty is applied for incorrect uniform.

Penalty: *Breach of this Bylaw will result in a warning and offending players will be prevented from taking the court until correct uniform is worn.*

12.2 Umpires

- (a) Umpires shall wear uniform as determined by the Association. Suitable footwear is required.
 - (i) Each Club and Team must have a female and male umpire uniform option.
 - (ii) Umpires may choose the uniform option they are comfortable with.

12.3 Representative Squad

- (a) The Association representative squad uniform will be determined by the Association.

13. CLEARANCES

13.1 A clearance is required if a player wishes to transfer to another Club or Team during a season.

13.2 No player will be granted more than one (1) clearance per season.

13.3 A clearance will not be granted after the half way point of the relevant season has passed.

13.4 Players who owe outstanding playing fees to the Association or are in possession of Club or Team property (uniform, equipment) are not eligible to be granted a clearance.

Penalty: *Fine as determined by the Committee. Match points may also be lost by the receiving club in each instance the player takes the court without approved clearance as determined by the committee.*

13.5 To obtain a clearance, a player must submit a clearance application to the Association and must comply with all of the requirements as outlined by the Association. The individual's existing Club or Team has seven (7) days from date of lodgement to complete the clearance upon receipt of approval from the Association or the Association will automatically clear the player to the new Club. If a clearance application is approved by the Association, the player and both Clubs will receive notification of such approval.

13.6 Any dispute arising from clearance restrictions will be dealt with according to the relevant grievance procedure of the Association.

14. CONDUCT OF GAMES

14.1 The Association is subject to, and must comply at all times with, The "Official Rules of Netball" as amended or revised from time to time.

- 14.2** Fixtures will be arranged for all competitions indicating courts and times. The “home” team is the first-named team in the fixture
- 14.3** The length of quarters for all matches governed by the Association will be determined by the Association.
- (a) Winter Competition
- (i) NetSetGo and 11&U
- 4 x 10 minute quarters, change ends each quarter
2 minutes ($\frac{1}{4}$ and $\frac{3}{4}$ time), 2 minutes ($\frac{1}{2}$ time)
- (ii) 13&U, 15&U, 17&U and Open
- 4 x 10 minute quarters, change ends each quarter
2 minutes ($\frac{1}{4}$ and $\frac{3}{4}$ time), 2 minutes ($\frac{1}{2}$ time)
- (b) Summer Competition (applies to all age groups)
- 4 x 10 minute quarters, change ends each quarter
2 minutes ($\frac{1}{4}$ and $\frac{3}{4}$ time), 2 minutes ($\frac{1}{2}$ time)
- 14.4** If games are centrally timed there will be no injury time. However, matches may be stopped by the umpires at their discretion at any stage as considered appropriate to ensure the safety of players and maintain a safe playing area.
- 14.5** In the event a team has a bye players will be deemed to have participated in the competition (a maximum of 12 players can be listed).

15. SCORING

- 15.1** The Association will provide an official scoresheet for all games.
- 15.2** It is the responsibility of the first named Team or Club to score the game.
- 15.3** Each Team or Club must provide a non-participating scorer for all games. Coaches are not permitted to score games.
- 15.4** The scorers and time-keeper (where applicable) must stand together for the duration of the game on the sideline level with the centre circle.
- 15.5** One (1) official scoresheet will be used for each game. This scoresheet will list the complete names (both given and surname) of all players intending to participate as players in the game. This scoresheet shall also indicate the positions played each quarter by individuals and the game score. A record of centre passes must also be kept and provided if requested by an umpire.
- 15.6** At the conclusion of the game, to indicate their satisfaction that the information on the official scoresheet is correct, the official scoresheet is to be signed by the captains of both competing Teams or Clubs and the scorers.
- 15.7** The officiating umpires must also sign the scoresheet to indicate they have officiated the game.
- 15.8** One (1) premiership point will be deducted for teams with incorrect or incomplete score sheets or that have otherwise failed to comply with Bylaws 15.1-15.7.
- 15.9** If a scorer, Team or Club believes the score sheet is incorrect they must:
- (a) Not sign the official scoresheet and notify the Association

- (b) Lodge a dispute in writing with the Association's secretary within 48 hours of the game being played.

The Association will advise the result of the dispute and this decision shall be final and binding on all parties.

- 15.10** The winning team must return Scoresheets to the Association Club Rooms.

16. COMPETITION LADDERS

- 16.1** Competition ladders will be made available by the Association during competition seasons for all age groups except for NetSetGO and 11&U.

- 16.2** Competition ladders will be made available by the Association during the competition season and displayed on the venue notice board and on the Association website www.wdna.org.au, except NetSetGO and 11&U competitions.

- 16.3** Premiership points are awarded during competition seasons as follows:

- (a) 4 points for a win or bye
- (b) 2 points for a draw and
- (c) 0 points for a loss, forfeit or abandonment.

- 16.4** In the event of Teams or Clubs being equal on points, positions shall be determined by the percentage of goals scored for and against each Team or Club (with higher percentage from the relevant Teams or Clubs leading to higher position on the ladder). In the event of Teams or Clubs being equal on percentage, positions shall be determined by the greater number of goals scored by those Teams or Clubs.

17. BORROWING PLAYERS

A player is considered registered to a team if they are on the official team list, or if they have participated in four games for the team in a season.

- 17.1** Where there are two or more teams from the same Club in the same division, a player may be interchanged between such teams, until they play their 4th game for one team for that season. At this point they are now considered a permanent member of that team and cannot be interchanged again.

- 17.2** With the exception of 17.1, a player registered on an official team list in a team in a division may not play with another team in that division (e.g. filling in)

Example:

A player on the team sheet for Team A in 15&U Division 1, cannot fill in for Team B in 15&U Division 1.

A player not on a team sheet in the 15&U Division 1 competition may fill in for Team A on one week and Team B on another, until they have played 4 games for a team.

- 17.3** Players may fill in (be borrowed) by any team in a higher division or age group.

Example:

A 15&U team may borrow players from any team in the 13&U competition, as long as they are not already registered to a 15&U team.

- 17.4** If a player fills in (is borrowed) for 4 games in a season, they are then considered registered to that team (in that division) for the remainder of the season.

- 17.5** A player is only permitted to play in their registered division or a higher division or age group. If the player plays 4 games in the higher division before they play 4 games in the lower division they are no longer eligible to play in their registered lower division for the duration of the competition.

Example:

A player is age eligible to play both in a 15&U division and the higher 17&U division. If the player plays 4 games in the higher division (17&U) before they play 4 games in the lower division (15&U) they are considered a 17&U player and are no longer eligible to play in the lower 15&U competition for the duration of the competition.

- 17.6** For NetSetGO and 11&U competitions, which have no ladders, a player may transfer with a Team from the same Club in the same grade if the Team is short of players.

18. PENALTY: BREACH OF THIS BYLAW WILL RESULT IN A LOSS OF FOUR (4) PREMIERSHIP POINTS TO THE OFFENDING TEAM.FINALS

- 18.1** Finals will be played at the conclusion of the regular rounds of a season.

- 18.2** The format for finals for any given competition will be determined by the Association.

- 18.3** The ladder position of Teams and Clubs at the conclusion of the regular rounds of the season shall determine the Teams and Clubs which qualify to participate in the finals. Ladder positions are to be calculated in accordance with Bylaw 16.

- 18.4** Bylaw 13 applies to finals matches in the same manner as regular season matches.

- 18.5** If a final does not reach half time, it must be re-scheduled.

- 18.6** Drawn games will be conducted and resolved in accordance with the 'Official Rules of Netball' as amended or revised from time to time.

- 18.7** NetSetGO and 11&U Teams or Clubs may participate in a round robin instead of finals.

- 18.8** The Committee will determine awards for premiers and runners-up in competitions.

19. PLAYER QUALIFICATION

- 19.1** Subject always to Bylaw 17, players shall be permitted to play in multiple age division(s) per day/night.

- 19.2** Players must play at least 40% of games in that section throughout the season to qualify to compete in the finals. For example:

- (a) For 10 round competition: at least four (4) games played to qualify for finals
- (b) For 12 round competition: at least five (5) games played to qualify for finals
- (c) For 14 round competition: at least six (6) games played to qualify for finals

19.3 Once a player has played the required number of games in a section they are eligible for finals in any higher sections for that Club as per age requirements in accordance with rule 9.4.

19.4 Teams or Clubs found playing an ineligible player during finals will be deemed to have lost that game.

Penalty: *If the individual does not play the number of games as stipulated above, the player will be ineligible to participate in finals for that section.*

20. FORFEITS

20.1 In the event that a Team or Club forfeits prior to the game clock starting, only players of the non-offending Team or Club will be deemed to have participated in that game (a maximum of 12 players can be listed). Players of the offending Team or Club will not be deemed to have participated in that game.

20.2 A forfeit fine determined by the Committee will be imposed on any Team or Club that forfeits a match if the forfeit occurs less than 24 hours before the completion and must be paid before that Team or Club's next game. In the event of a forfeit a Team or Club must notify the Association Secretary 24 hours before the competition of its intent to forfeit, no penalty will be imposed. Teams must email the club Secretary at wdna@hotmail.com.au The email should have the title 'FORFEIT', team name, age group and contact person with a mobile phone number and the name of the team being played.

Penalty: *Late notification of a forfeit will incur a \$50 fine payable to the Warragul & District Netball Association.*

20.3 Multiple forfeits may result in that Club or Team's exclusion from entry into future competitions.

21. CANCELLATIONS

21.1 When games are cancelled on account of a factor beyond the control of the relevant Teams or Clubs (eg power outage, or other extenuating circumstances, weather or some other cause) the match will be deemed a draw, both Teams or Clubs will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture.

21.2 Four (4) points can only be awarded to a Team or Club for winning a fully completed game.

21.3 In the event that a game is cancelled due to weather a maximum of twelve players for each Team or Club can be deemed to have participated in the game.

21.4 Should circumstances occur which require successive rounds to be cancelled, the Committee will consider the position and determine a suitable course of action.

22. SELECTION OF REPRESENTATIVE TEAMS

22.1 The Association will develop a team selection policy.

22.2 Nominated Association selections will complete the 'Select for Success' online learning program or equivalent as appropriate.

22.3 The Association will organise the representative squad selection trials.

22.4 Selection trials will be conducted under the following conditions:

- (a) All players who have submitted a player registration form shall be informed of the date, time and place where selection trials are to be held.
- (b) Notice of selection trials will be provided at least ten (10) days prior to the date of the selection trials.

22.5 Team Selection Panels

- (a) Team Selectors will be appointed for each team and may be made up of the Team Coach and other nominated selectors.
- (b) Team Selectors may be appointed to more than one panel.

22.6 Players shall be notified of the outcome of selection trials within the timeframe nominated by the Association.

22.7 Players may request feedback from the Team Selectors.

22.8 The Team Selector's decision shall be final and no appeals regarding selections made under this Bylaw are available.

23. TEAM OFFICIALS

23.1 The Team Officials shall consist of the following roles:

- (a) Coaches
 - (i) All coaches must have a minimum 'Foundation Coaching Level Accreditation' in order to coach a Team or Club.
- (b) Team Managers
 - (i) A team manager shall be appointed for each selected Team or Club.
- (c) Primary Carer
 - (i) Each Team or Club must have an appointed primary carer who is qualified (minimum of basic first aid) to treat injury or illness. The primary carer is permitted on the court during a stoppage for injury/illness of a player or blood issues.
- (d) Scorer and Timekeeper
- (e) Umpires
 - (i) An umpire shall be appointed for each match.
 - (ii) An individual must, at a minimum, have completed the online theory exam to be eligible to be appointed as an umpire.
 - (iii) The Association may set a higher standard for umpires to be allowed to officiate. This requirement will be made clear as part of the registration process.
- (f) Captain & Vice-Captain
- (g) Each Team and Club is allocated a team bench where Team Officials and bench players are located during play.

24. AWARDS

- (a) All NetSetGO and 11&U participants will receive a participation award as deemed appropriate by the Association.
- (b) All players who participate in a grand final will receive an award to be determined by the Association.

25. TROPHY PRESENTATION

- 25.1** At the conclusion of the Winter & Summer Competitions, a trophy presentation shall be held after each grades grand final.

26. FUNDRAISING

- 26.1** The Association shall conduct fundraising activities during each year.
- 26.2** The Committee shall determine the specific fundraising activities to be conducted.
- 26.3** Individual representative Teams or Clubs must seek approval from the Committee for any individual fundraising activities they wish to conduct. Teams or Clubs must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant, must be provided.
- 26.4** All members are required to support the fundraising activities of the Association.

27. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 27.1** The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.
- 27.2** The Association shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

28. ACCREDITATION

- 28.1** The Association shall take all reasonable steps to ensure that all Team Officials have the appropriate minimum qualifications.
- 28.2** Where minimum accreditation standards are not met, the Association shall encourage and support the member(s) to achieve the minimum accreditation standard.
- 28.3** The Association will not appoint any person to a Team Official position unless that individual has achieved the minimum standard accreditation, or is in the process of acquiring the minimum standard accreditation.

29. RISK MANAGEMENT

- 29.1** Injury Reporting
- (a) All Teams and Clubs are responsible for recording all injuries of the injured player (or players' guardian for players under 18) on the Association Injury Report Form.
 - (b) Players with a medical management plan to provide a copy to the Association so they are aware of medical issues.

29.2 Child Safety in Netball

- (a) The Association and all Teams and Clubs are responsible for the observance, promotion, enforcement and monitoring of the Child Safety in Netball Policy and Code of Conduct.
- (b) The Association and all Teams and Clubs are responsible for the management and administration of the application of the Netball Victoria Working with Children Check Regulation.

29.3 Game Day Checklist

- (a) A Game Day Checklist must be completed prior to all Association and Team and Club competitions, tournaments, games, programs and training.
- (b) Any hazards identified will be:
 - (i) Documented
 - (ii) Rectified if possible and
 - (iii) Reported to the appropriate agency (local council, reserve committee) if major repair is required.

29.4 First Aid

- (a) The Association will provide a first aid kit for competitions played at the Association's venues supplementary to first aid kits provided by Teams and Clubs. Ice is supplied for injuries requiring treatment and is available in the Association Club Rooms.
- (b) Teams and Clubs must provide their own first aid kit.
- (c) The first aid kit will be stored in the Association Office and all appropriate personnel (including court supervisors, umpires and coaches) will have access to it.
- (d) A volunteer first aid officer will maintain the first aid kit supplies.
- (e) The Association will have a designated room or area for the treatment of injuries. The room or area should be kept clean and accessible at all times.
- (f) The Association will ensure that a qualified first aider is present at all competitions.
- (g) Players who are pregnant should refer to Netball Australia's "Pregnancy in Netball Policy". The Warragul & District Netball Association is committed to providing a safe and enjoyable environment for all its members, including pregnant participants. The Association encourages all pregnant participants to discuss their decision to continue participating in netball during their pregnancy with their medical practitioner.

26.5 Emergency procedures

Emergency phone numbers - ambulance, police and an emergency procedure plan is to be displayed at the Association venue.

29.5 Weather

In the case of extreme weather conditions, the Association shall refer to the Association's UV Exposure and Heat Illness Guide.

26.9 Smoke Free

The Association adopts a smoke free policy.

Smoking is banned within 10 metres of an outdoor public sporting venue during organised underage sporting events and training sessions.

26.10 Responsible Serving of Alcohol in Sporting Clubs

The Association will adopt a responsible serving of alcohol policy.

26.11 Sun Protection

The Association will adopt a sun smart policy for sport.

26.12 Netball Australia and Netball Victoria Policies

The Association will adopt all codes, policies, procedures and regulations from Netball Australia and Netball Victoria as amended from time to time.

30. DISPUTE RESOLUTION

30.1 Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Committee may impose such penalty. For any other breach of the Bylaws, the Committee will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.

30.2 Any member who does not agree with a penalty or action of the Committee made under this Bylaw, may advise the Committee in writing within a timely manner following the penalty or decision being made. The Committee may then:

- (i) Discuss the issue with the relevant party and then make a decision regarding the matter. The Committee shall inform the party/s involved of their decision either verbally or in writing or
- (ii) Have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.

30.3 Any penalty imposed under Bylaw 29.2 is final.

31. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where these Bylaws are silent on a particular matter, a decision can be made by the Committee. In exceptional or extenuating circumstances, the Committee may, acting reasonably, alter, vary or waive the requirements set out in these Bylaws relating to the Association.

32. INDEMNITY

Except where provided or required by law and such cannot be excluded, the Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the Association's activities as a member.

33. LIFE MEMBERS

33.1 The Association may elect Life Members and announce this at its Annual General Meeting.

- 33.2** Persons proposed as Life Members must be deemed by the Associations Committee of Management to have rendered outstanding service to the Association.
- 33.3** Life Membership entitlements include:
- (i) Voting rights
 - (ii) Invitation to all Annual General Meetings
 - (iii) Name on an honorary board
- 33.4** Life Members shall receive a Life Membership Badge and shall have all privileges association with such membership.
- 33.5** Life Members shall be elected by two-thirds (2/3) majority of the Association by secret ballot.

34. APPENDICIES

- 34.1** Netball Victoria Gender Regulation <https://s3-ap-southeast-2.amazonaws.com/netball-wp-assets/wp-content/uploads/sites/5/2018/09/04151352/Gender-Regulation.pdf>
- 34.2** Netball Victoria's Information Sheets & Resources: Mixed Netball <https://s3-ap-southeast-2.amazonaws.com/memberhq/nv-clubhouse/post/Men---Boys-Playing-Policy.pdf>
- 34.3** Child Safety in Netball Policy <https://memberhq.s3.amazonaws.com/nv-clubhouse/uploads/Child-Safety-Policy---15-May-2017.pdf>
- 34.4** Child Safety Code of Conduct <https://memberhq.s3.amazonaws.com/nv-clubhouse/uploads/Child-Safety-Code-of-Conduct---28-October-2016.pdf>
- 34.5** Netball Victoria Code of Behaviour <https://nvclubhouse.com.au/document/1019/code-of-conduct>
- 34.6** Netball Victoria Hot Weather Guidelines <https://s3-ap-southeast-2.amazonaws.com/memberhq/nv-clubhouse/post/hot-weather-guidelines-web-download-doc-2007-1.pdf>
- 34.7** Netball Australia Smoke Free Policy https://s3-ap-southeast-2.amazonaws.com/netball-wp-assets/wp-content/uploads/2015/04/06132855/Sample-Policy_Smoke-Free-Policy.pdf
- 34.8** Netball Australia Responsible Serving of Alcohol in Sporting Clubs policy https://s3-ap-southeast-2.amazonaws.com/netball-wp-assets/wp-content/uploads/2015/04/06132855/Sample-Policy_Alcohol-Policy.pdf
- 34.9** Netball Australia Sun Smart Policy <https://netball.com.au/sunsmart-policy/>
- 34.10** Netball Victoria UV Exposure & Heat Illness Guide <https://s3-ap-southeast-2.amazonaws.com/memberhq/nv-clubhouse/post/UV-Exposure-and-Heat-Illness-Guide-1.pdf>